



**Tattershall Primary School**  
*Believe, Achieve, Succeed*

Monday 4<sup>th</sup> November 2024



Dear Parents and Carers

### **New Management Information System: Arbor**

Over the last year we have been reviewing our administrative systems in school and how we can make them more streamlined and efficient with greater ease of use for families. Following this, we have made the exciting move to a Management Information System called Arbor.

Arbor will enable all parents to have an app which will give an overview of your child's details including:

- clubs they are signed up for
- their attendance record
- an ability to message school via the app and receive messages in the app direct from school
- book parents evenings and clubs
- change details including contact details and consents
- make payments and so on...all in one place!

We have been transferring all of our information over for the past eight weeks and we have been so impressed with the system. As with everything, there may be some teething problems in the first few weeks but we hope that you will find the new system much easier to navigate with everything all in one place.

### **What do parents and carers need to do now?**

Today, all parents for whom we have an email address will receive an email with details on how to log on to the Arbor App for the first time. If you do not receive the email by tomorrow please contact us as we may not have an email address registered for you.





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The first thing you will need to do is download the app onto your device from an app store:

### Arbor Parent & Guardian Portal

Arbor Education

Arbor brings all the functionality of our desktop Parent Portal to your phone

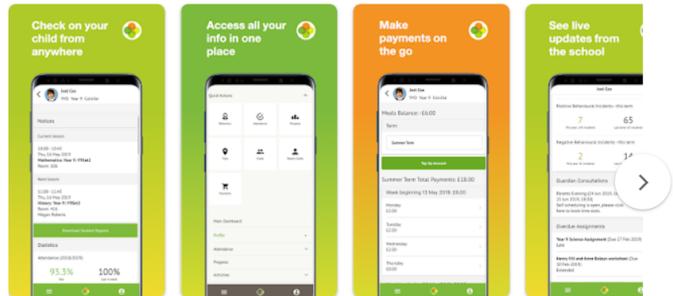


2.0★  
836 reviews

500K+  
Downloads

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Install



Then follow the instructions in the email we send you to set up your account. Remember to enable push notifications so you can see when there are things happening in the app! We will send in-app messages but if you do not have the app you will receive these as emails.

We are still setting up payments so please continue to use School Money until we send you more information.

More detail and guides on Getting Started with Arbor can be found [here](#).

If you have any questions please do contact us.

Kind regards

*Lyndsey Wood*

Headteacher

